

# TECHNICAL DIRECTOR Job Description

## **Recommendations**

**Position:** Technical Director

**Responsible to:** MA Executive Committee

**Reports to:** MA General Secretary

### **Role & Mission**

**“Is to propose, implement and continuously adapt the Technical Program that should enable the Member Associations to participate in all categories of Football Development”**

### **Functional Aims and Objectives:**

- To improve and develop the game of football within the MA through specific programs, which address the needs and aspirations of male and female coaches, players and referees
- To manage and facilitate all MA Technical Staff and Instructors to deliver activities and programs in line with MA policy
- To achieve predetermined growth rates for qualified male and female coaches and referees at all levels
- To be responsible for Coach Education and Training Programs in line with OFC MA Accreditation Scheme and or MA Coaching Qualifications
- To be responsible for Player Development, Futsal and Beach Soccer Programs in line with MA Technical Department Strategic Development plan
- To be responsible for Women’s Football, the Community Football and School Development Programs
- To provide coaches with the information and resources to improve their knowledge in coaching football through dissemination of appropriate literature and specific courses, workshop up-dates and seminars
- To effectively manage the coaching directorate and ensure all employed and appointed coaching staff undertakes their perspective roles in accordance with the MA’s coaching objectives, policies and programs
- To train coaches and mentor instructors to provide formal instruction and guidance to other coaches and or players at all levels
- To establish a formal Registration System for players, coaches, referees, medical personnel
- To provide and oversee technical programs which reflect optimum skills development standards for grassroots and community football to the more talented players by establishing player pathways and talented player programs

- To maintain effective communication with key technical and administrative personnel to facilitate the achievement of MA technical aims and objectives and for the implementation of policies and effective delivery of programs throughout the country
- To maintain internal and external public relations in line with the position
- To coach talented players in a team / tournament situation where this is seen to aid the main development objectives and when directed by the MA Executive Committee

### **Summary of Duties:**

- To be ultimately responsible for all coaching - technical matters in terms of the structure and content of accredited courses leading to coaching qualifications, and for the maintenance of the appropriate standards of those coaching qualifications
- To be ultimately responsible for technical matters of talented player development programs and the structure of those programs to maintain optimum standards of development
- To facilitate and deliver MA Coaching Courses at - Grassroots, Youth and Senior Football courses that is in line with OFC Coach Accreditation Scheme
- To be responsible for the implementation and management of technical policies for coaches, referees, grassroots football and talented players
- To provide on-going recommendations with respect to technical matters and maintain a progressive coaching program in line with OFC and worldwide development trends
- To initiate and implement a technical updating policy for coaches and referees aligned with OFC Technical Department
- To facilitate and conduct coaching workshops and seminars for the training of instructor coaches
- To develop and foster the game in regions districts by personal visits and conducting courses, workshop and seminars
- To produce and provide appropriate literature for distribution amongst coaches and players within the game
- To be responsible for the selection and coaching of any team or personnel for those teams to participate at tournaments and other events as and when requested by the MA Executive Committee
- To undertake professional technical development by attending seminars, coaching courses, and studying the coaching - playing philosophies of other countries by visits to appropriate venues
- To prepare submissions and liaise with the Department of Sport and the Education Department, to assist with football development through their programs in schools
- To provide technical updating reports for the MA Executive Committee, Department of Sport, the Education Department, and the OFC Technical Director
- To undertake evaluations of players and club - schools development and make recommendations where applicable, involving teams at all levels and monitor the progress of clubs - schools and their player development programs

- To undertake evaluations of coaches, players and club - school development, and make recommendations where applicable and to monitor the progress of the club - school and player development programs
- To address matters of public relations in line with the status of the position
- To address the requirements of the media in line with the status of the position
- To serve on committees as and when requested by the MA
- To attend OFC Tournaments to assist the MA National Team when requested by the MA and identify future development programs
- To represent the MA at Technical meetings when requested
- Submit to the MA Management for approval the Technical Department Strategic Development Plan providing all necessary administration, budget and resource requirements for future projects and activities